

SCVDC Secretariat minutes of the meeting held January 12, 2013

Good Shepherd Lutheran Church
Columbia, SC

In attendance: Jim Ullery, Gina Shuey, Anne Smyre, Pastor Jim Glander, Don Lybrand, Cheryl Paul, Vic Milejczak, George Hanlon, Weezy Kimbrell, Pam Creasy

Absent: Pastor Patti Sue Burton-Pye, Pastor Angela Jennings

Guests: Tom Ramsey

Opening remarks offered by Jim Ullery. New Secretariat members were introduced. Outgoing Secretariat members were thanked for their service.

New members are:

Clergy – Pastor Angela Jennings

Lay - Don Lybrand, Cheryl Paul, George Hanlon, and Pam Creasy.

Outgoing members are:

Clergy – Pastor Christy Pursey

Lay - Sharon Crout, Gus Martschink, Vivian Knight, and Bob Benjamin (unexpired term).

New secretariat members were commissioned.

Worship and communion offered by Pastor Jim Glander.

Prayers were requested for St. Paul Lutheran Church in Pomaria following the fire that destroyed their church.

Expenses for the renewal of our web hosting, extending it until 12/3/2014, and the domain name, extending it until 1/24/2015, were submitted for reimbursement. The amount for web hosting was \$119.76. The amount for the domain name was \$20.34. Reimbursement totaling \$140.10 was approved.

Next order of business was to elect a new Lay Director for 2013. Gina Shuey was elected by unanimous vote.

The 2013 Secretariat Positions is as follows:

Clergy:

Pastor Jim Glander

Pastor Patti Sue Burton-Pye

Pastor Angela Jennings

Lay:

Gina Shuey – Lay Director and Music

Jim Ullery - Leadership Training

Weezy Kimbrell – Leadership Training

Don Lybrand - Communications

Anne Smyre – Pre-weekend

Vic Milejczak - Weekend
Cheryl Paul – Ultreya and Post-Weekend
George Hanlon – Palanca
Pam Creasy – Secretary/Treasurer

The Head Spiritual Director for 2013 was not determined. To assist with transition from year to year, it was suggested that each chair write a job description to assist in the transition from one person to another.

All new members of Secretariat were encouraged to go to the SCVDC website and download a copy of, and become familiar with, the South Carolina Lutheran Constitution and By-Laws. Also available on the website is a document with the detail of the duties of the various positions on Secretariat.

National Lutheran Secretariat Annual Meeting will be the July 25-28, 2013 in West Palm Beach, Florida. Our Secretariat is allowed to send 2 lay people and 1 spiritual director. The number of eligible voting representatives is determined by the number of pilgrims making weekends each year. Vivian Knight has offered to attend as a delegate for SCVDC even though she is no longer on Secretariat. The decision as to who will attend the 2013 Convention on behalf of SCVDC will be determined at a later date.

Minutes of the July, 2012, meeting were approved.

Tom Ramsey reported that he has been working on his team for the Co-ed 13 weekend. The weekend will be held at Nazarene Camp on September 26th – 29th. He has already selected his Head Cha. He was happy to report that he has a long list of people who have expressed an interest in serving on the team and does not feel like he will have any problems filling team positions. The Spiritual Director for the weekend has not yet been determined. Tom expects to have the schedule for the team meetings set by the end of the month. He has reserved Messiah Lutheran Church in Mauldin, SC for an Ultreya to be held on Saturday, April 20th.

Discussion was to schedule another Ultreya to be held in the midlands sometime in June.

Looking ahead to 2014 and 2015, Camp Nazarene has been reserved for the following dates:

2014 - March 27-30, April 24-27, and September 25-28.

2015 – April 16-19, April 23-26, and September 24-27.

It was recommended that the Rector/Rectora for the first weekend to be held in 2014 be decided upon well in advance of this year's Co-ed 13 weekend being held in September. Although we do have Camp Nazarene reserved for 2014, Secretariat will look at facilities in the upstate, midlands, and low country regions prior to making a decision for the location of future weekends.

The treasurer's report was presented, which included a recap of the entire year. There was a question as to why there were expenses being reported in both January and December for the NLS Convention. The Treasurer explained that the expense reported in January included registration for the NLS Convention held in Charlotte NC in July 2011, attended by Vivian Knight and Gina Shuey, as well as the cost of the vendor table for the SC Synod Assembly held in Greenville, SC in May 2011, attended by Vivian Knight. The expenses reported in December were for the registration fee only for the meeting held in July 2012 attended by Vivian Knight.

Secretariat approved the payment of \$36 made for childcare for the Ultreya held last October at Redeemer Lutheran Church in Charleston.

The topic of purchasing additional songbooks was again brought up for discussion. The quantity discussed was 50, down from the 75 previously discussed. A portion of the songbooks would be for Secretariat use. A portion would be offered to the community as was done last year. The cost of each songbook, including the cost of the binders, and making copies of current songs for inclusion in the song book, would be approximately \$20 each. It was suggested that we put out a notice to the community advising that we would be placing an order for more songbooks. Any members of the community wishing to have their own personal copy could order and pay for a copy in advance. This would allow Secretariat to know how many copies to purchase. The number of CCLI licenses SCVDC currently has will need to be verified in order to determine if the number would need to be increased in order to make additional copies of the songs not included in the Psalm 33 arrangement, but included in our song books. Further discussion regarding the purchase of additional song books was tabled until the February meeting.

At the next meeting it was agreed that there will be discussion as to what SCVDC can do to assist our brothers and sisters at St. Paul Lutheran Church in Pomaria.

Future Secretariat meetings will be held the third Saturday of each month. Unless otherwise stated, the meetings will be held at Good Shepherd Lutheran Church in Columbia. The next meeting is scheduled for Saturday, February 16, 2013.

The meeting was adjourned.

Respectfully submitted,
Pam Creasy